

--APPROVED--

OHSTT SOLID WASTE BOARD

Thursday, May 30, 2019

Present: Bruce Colson (OH), Gordon Page (OH), Gordon Connell (ST), Walter Reitz (ST), Beverly St. Clair (T), Ronnie Porter (T), Reggie Vokes (Facility Manager)

7:01 PM Meeting called to order.

Gordon Page motioned to accept the minutes of April 25, 2019 with amendments. Beverly St. Clair seconded.

Walter Reitz motioned to accept the minutes of April 25, 2019 as amended. Gordon Page seconded. All in favor.

Banking options were discussed. Gordon Page presented the Board with sample ads. Gordon Page, Beverly St. Clair, Walter Reitz and Heather-Rae Steeves will meet to draft ad.

The Board discussed implementing a Purchase Order system.

Gordon Page purposed Reggie Vokes and Heather-Rae Steeves list all businesses the Facility has accounts with.

Walter Reitz motioned to acquire a prepaid credit card for Reggie Vokes with a \$200.00 limit as petty cash. Beverly St. Clair seconded. All in favor.

Heather-Rae Steeves will purchase the card for Reggie.

The Board reviewed and discussed the Profit & Loss Budget vs. Actual. Heather-Rae Steeves explained how items were posted and answered questions.

Personnel Committee reported they received 3 applications for the open position. Present at the interviews were Gordon Connell, Gordon Page and Reggie Vokes. The Board electronically approved the hire of Yvonne Peters.

Bruce Colson informed the Board there was no report regarding CES and the plans for the renovations of the facility.

The Facility Manager's report was reviewed and discussed.

Bruce Colson motioned to table the Annual Audit report for review at the next meeting. Gordon Page seconded. All in favor.

Warrant was reviewed and signed.

Gordon Connell motioned to approve the signed warrant. Beverly St. Clair seconded. All in favor.

Bruce Colson motioned to have Beverly St. Clair sit as Secretary and Walter Reitz as Treasurer for the Board. Gordon Page seconded. All in favor.

Gordon Page motioned to alter the Bylaws to hold the meetings on the third Thursday of the month instead of the last Thursday. Gordon Connell seconded. All in favor.

Gordon Connell motioned to adjourn. Beverly St. Clair seconded. All in favor.

9:04 PM Meeting adjourned.

Respectfully submitted,

Heather-Rae Steeves
Recording Secretary