



## **OWLS HEAD BOARD OF SELECTMEN**

### **Minutes**

**February 01, 2021**

**VIA ZOOM**

### **CALL THE MEETING TO ORDER**

4:25 pm Select person Linda Post calls the meeting to order. Also present was Selectman Gordon Page, Lynn Chaplin, Bill George, Lauren Swartzbaugh, Kenneth Wexler, Carlisle Towery, Bill Gay, Michael VonCannon, Jeremy Shaw, Deborah Damon, Bill Hirsch and recording Secretary Eleanor Stone.

### **APPROVE MEETING MINUTES**

**MOTION: 4:26 pm Gordon makes a motion to approve the minutes as presented.**

**Linda seconds the motion.**

**Vote passes 2-0**

### **OLD BUSINESS**

**MOTION: 4:30 pm Gordon makes a motion to adopt the guidelines and policies as established by the Town of Owls Head Health Officer, Steven Hallett. Linda seconds the motion.**

**Vote passes 2-0**

Bob Hirsch updates the Selectmen on information given to him by Budget Committee member, Bill George regarding the purchase order policy. Mr. Hirsch explains that Mr. George is aware of the workloads so he does not want to recommend a full purchase order policy but rather an approach that would be much simpler. He would like invoice requirements for any purchases made by a towns commission that would need to be approved by the Selectmen. Mr. Hirsch asks to table this until Mr. George can speak at the next Selectmen meeting.

Mr. Hirsch supplies the board with a draft copy of the credit card use policy. His suggestion is to have one credit card in the name of the town that multiple people can use. Selectman Post mentions that if everyone has their own credit card and went to order something, their card will have a different account number so sales tax would-be charged.

## **NEW BUSINESS**

**MOTION: 4:40 pm Gordon makes a motion that we proceed with the Speed Trailer Loan Program from the State, and we engage the town's road commissioner, William Leppanen and Knox County Sheriff's Department for guidance for the best location for better results. Linda seconds the motion.**  
**Vote passes 2-0**

**MOTION: 4:43 pm Gordon makes a motion that we approve the license application from the State for Jeff Smith. Linda seconds the motion.**  
**Vote passes 2-0**

## **ADJUSTMENTS TO THE AGENDA**

Michael VonCannon with the Cemetery Committee gives an update regarding the 5 trees that need to come down at Evergreen Cemetery.

**MOTION: 4:45 pm Gordon makes a motion to approve the expense in the amount of \$1375 through Benner's Tree Service on the behalf of the cemetery committee for the removal of trees and debris. Linda seconds the motion.**  
**Vote passes 2-0**

Ken Wexler with the Owls Head Airport Committee updates the Selectmen on upcoming events happening at the airport. He states that members of the airport and Stantec will be going to the planning board to discuss a Shore land Zone updated plan that was completed by Stantec with some clarification for the airport wetlands. The airport is also requesting a zone change from residential to commercial for tax map 8 lot 3. Ken lets the Select board know that APAC, [Airport Advisory Committee](#), has an opening for the District 1 seat. District 1 consists of Rockland, South Thomaston, Owls Head, Thomaston. Gordon Page asks Jeremy Shaw to provide a list of APAC members and their term dates at the next Select board meeting.

## **PUBLIC COMMENT**

## **OTHER BUSINESS**

Select Person Linda Post suggests that due to the snow storm forecast for the following day, the town office close for the day.

**MOTION: 5:08 pm Gordon makes a motion that we authorize the closure of the town office on February 02, 2021. Linda seconds.**  
**Vote passes 2-0**

## **APPROVE AND SIGN THE MUNICIPAL WARRANT**

**MOTION: 5:10 pm Gordon makes a motion that they approve and sign warrants under the condition that they will review them and remove any that they have questions about. Linda seconds that motion.**

**Vote passes 2-0**

**ADJOURN THE MEETING**

**MOTION: 5:11 pm Gordon makes a motion to adjourn, Linda seconds.**

**Vote passes 2-0**