



OWLS HEAD SELECT BOARD

Minutes

July 06, 2021 @ 4pm

Live on YouTube

CALL THE MEETING TO ORDER

4:00 pm Chairperson Thomas Von Malder calls the meeting to order. Also, present Select Persons Linda Post and Gordon Page. Also, Lynn Chaplin, Richard Carver, Bob Hirsch Christina and Jeff Woodman, Jeremy Shaw, Lea Carver, Carl and Linda Woodman, Maria Devery, Joan Hantz, Lauren Swartzbaugh, Ken Wexler, Paul Rosen, Lauren Dillard, Dona Mollo, Michael Voncannon, Josh Wellman, Kerry Hadley, Linda Greene, Katheryn DerMarderosian, and recording Secretary Eleanor Stone.

APPROVE MEETING MINUTES

MOTION: 4:03 pm Linda makes a motion to accept the minutes for the meeting held on June 21, 2021. Tom seconds the motion. Gordon Page abstains.

Vote passes 2-0

ASSESSORS

Nothing to report

OLD BUSINESS

Christina Woodman asks that the Select Board inform the Planning Board to schedule a public hearing regarding her proposed event center. Woodman states that this project has been in the works for over a year and a half, and it is up to voters to decide. Chairman Von Malder asks Secretary Eleanor Stone to let the Planning Board know that a public hearing needs to be scheduled in time for the request to be on the warrant for the annual town meeting on Aug 30, 2021.

NEW BUSINESS

Select Person, Gordon Page asks what is the relevance of OHAC, Owls Head Airport Committee, today versus OHAC 5 years ago? According to statements made by Ken Wexler, Chairman for OHAC, OHAC had nothing to do with the efforts to shoot down the proposed Interlocal Agreement a few weeks ago. Pages says that Wexler

stated that OHAC has nothing to do, as an organization, with the efforts to create a new Interlocal Agreement. Wexler explains that there is all the difference in the world between OHAC and APAC, Airport Public Advisory Committee. He says there are 10 people on APAC, and 4 out of 10 reports only what is best for the Airport. Wexler says that APAC is interested with the airport and OHAC is interested with the town. He states that he would like to see that OHAC is kept alive and functioning for the towns best interest.

Chairman VonMalder says the town worked for a year and a half trying to find an Interlocal Agreement was best for the town.

Both Select Person's Post and Page were under the impression that OHAC were the ones working on the Interlocal Agreement but at some point, residents of the town became involved.

It is decided that Ken Wexler will work on a mission statement explaining the nature of OHAC and present it to the Select Board.

Cemetery Committee member Michael VonCannon requests no more than \$200 to allow Walter Guptill to clean some headstones at the Hall's Cemetery. And she also requests that the Select Board give some thought to changing the expenditure of tree removal/maintenance from the cemetery's budget and move it to another budget line versus the cemetery's budget. Chairman Von Malder suggests putting an extra \$1500 in the cemetery's budget for tree removal.

Josh Wellman with DM&J Disposal presents the Select Board with a new 2-year contract commencing July 1, 2021, with a two-year renewal option. The renewal option is dependent upon the completion of two years of satisfactory service and successful negotiation of rates for the two option years. Mr. Wellman states he is very satisfied with the communication him and his company have with Frank Ross as well as the Stump Dump Attendant Tyler Smith Campbell.

MOTION: 5:14 pm Linda makes a motion to approve the contract with DM&J Disposal for a two-year timeframe with a July 1, 2021 start date. Gordon seconds that motion.

Vote passes 3-0

Town Clerk, Susan Wilson and Treasurer, Pam Curtis requested to have a Town Administrator hired on to help the office staff with searching and preparing grants and other office duties that the staff is not qualified to complete.

Select Person Linda Post contacted the South Thomaston Town Administrator Terri Baines regarding the duties for a Town Administrator. What the pay was, and the hours worked. Terri Baines e-mail replied "The Administrative Assistant makes \$18.37 an hour. He does payroll and accounts payable weekly. He and the other person in the office share check reconciliation duties. He answers the phone, he is second to the counter if the counter person is busy. He is registrar of voters and deputy clerk and deputy treasurer. He works 27 hours a week as Admin Assistant." Town Clerk Susan Wilson states that an Administrative Assistant is not what was requested but rather a Town Administrator. Someone who can do research for possible grants, grant writing and other time-consuming projects. Someone who can deal with the legal questions and research. We could use someone to get questions too rather than reaching out to all 3 Select Persons. Also, because of COVID and the State being closed we have had to fill in for them. She goes on to say it would be nice to have someone who can keep track of the updates that we need to comply too. Wilson says they would have much more time for research needed for the Select Board and with the research done, it would be much easier to get a decision at the Select Board meetings instead of carrying it over until research can be done. She feels having a Town Administrator would be beneficial to the town, the Select Board, and the employees. Treasurer Pam Curtis states she has the same opinion as the Town Clerk. Curtis says that the American Rescue Plan is way beyond her head. And we need someone who is qualified to handle the quarterly reports. Our policies are outdated and at the Town Administrator would also be able to help with the Planning Board, Appeals Board, and Library meetings as well as other committees. If there is a concerning issues, they would be able to help with questions and getting the information to you in a timely manner.

Budget Committee member Bob Hirsch says he has never seen anything as bad as this year's budget. He says there are red flags everywhere concerning the budget this year.

Chairman Von Malder says that if the town is going to advance on this then a list of skills and duties need to be written up because ultimately an advertisement would need to be placed in the newspaper. Post suggests contacting MMA for advice and Page suggests adding \$25,000 to this year's budget in case we were to move forward in hiring someone in the future.

Select Person Post says there was committee organized for the Owls Head 100th Anniversary. A date was set for Sunday Aug 29, 2021. The first town meeting was held on that date. A few ideas were to have a 5k race along with a children fun run. The event will be held at the new Richard Carver Harbor Park. The kitchen crew will provide the food with a suggestion for a donation and the proceeds will stay with the Kitchen Committee. Maybe a whoopie pie contest, a t-shirt sale, 50-50 raffle. They are hoping to have music. and games for the kids. Post spoke with someone at the Owls Head Transportation Museum, and they are interested in participating. Weather

permitting, they would do a fly over and perhaps an antique car parade. As well as having a boat parade in the harbor. Coins will be sold also.

ADJUSTMENTS TO THE AGENDA

OTHER BUSINESS

PUBLIC COMMENT

APPROVE AND SIGN THE MUNICIPAL WARRANT

MOTION: 6:04 pm Linda makes a motion to approve, and sign warrants as presented. Tom seconds the motion.

Vote passes 3-0

ADJOURN THE MEETING

MOTION: 6:05 pm Linda makes a motion to adjourn, Tom seconds the motion.

Vote passes 3-0